Date:

To,

Principal Name,

College Name

District

Subject: Regarding MKCL’s KLiC Internship Opportunity for College Students!

Respected Sir / Madam,

Maharashtra Knowledge Corporation Limited (MKCL) is a Public Limited Company promoted by the Department of Higher and Technical Education, Government of Maharashtra. It was incorporated on August 20, 2001, under the Companies Act, 1956.

In order to make the capabilities of MKCL available to all the Departments of Government of Maharashtra, governmental coordination of the affairs of the company has been handed over from January 05, 2018 to the General Administration Department (GAD) from Department of Higher & Technical Education. Subsequently, it was allocated to Directorate of Information Technology under GAD.

MKCL has been trying to bridge the Digital Divide leading to bridging the Knowledge Divide and resultant Development Opportunity Divide faced by the common people in general and youth and college Students in particular.

MKCL is offering these internships to provide Credits to the college students as per NEP guidelines are offered under MKCL’s **‘KLiC’**Brandwhich stands for *“Knowledge Lit Careers”.*

It is with this intention that MKCL is considering providing KLiC Internship opportunities to students. The students will get exposure to valuable real-world experience. The internship tenure would result in skill enhancement and serve as a steppingstone to future career opportunities.

Under this internship scheme, Students will get an opportunity to work in MKCL’s Authorized Learning Center (ALC) at local level on various projects/ service profiles for a period of 2-3 months in part-time/full-time mode for 2 credits of 60 hours. Student will get exposure to customer interface/ center management/ Academic and Administrative affairs/ Micro Enterprise Management. During this KLiC Internship, MKCL shall provide intense training consisting of effective English Communication skills, soft skills and other essential skills.

May we request you to kindly advise interested students about this short-term KLiC Internship Opportunity.

Seeking a long-term association with your institution.

With regards,

Sincerely yours,